



Aging and Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, October 7th, 2025

Call to Order

The meeting was called to order by Frankie Fuller at 1:02 pm.

Roll Call

Committee Members Present: Mike Wineke, Katie Dixon, Frankie Fuller, Mary Roberts, Lou Klein, Carol O'Neil.

Attended by zoom: LaRae Schultz

Not present: Todd Wiedenhoef, John Donohue

Present from ADRC: ReBecca Schmidt, Erika Holmes, Tonya Runyard, and Mike Hansen

Certification of Compliance with Open Meetings Law

It was determined that the committee follows Open Meetings Laws.

Approval of Agenda

Mike Wineke made a motion to approve the re-order of the agenda, Katie Dixon seconded. Motion carried.

Approval of September 2, 2025, Minutes

Carol O'Neil made a motion to approve the October Meeting Minutes, LaRae Schultz seconded. Motion carried. Minutes stand approved.

Communications

No communications shared.

Public comment

There were no public comments.

Announcements:

The Human Services Board approved the PT administrative position for the Nutrition Program. This will go to County Board in November.

The Human Services and County Board approved the Transportation Grant application.

Update ADRC & Aging Program 2025 Key Outcome Indicators- ReBecca Schmidt

ReBecca shared an update on the progress of the 2025 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Erika Holmes reported:

In September, 20 of 20 functional screens were calculated following the KOI guidelines and the KOI was met. Of the 20 FS, 18 were eligible at a NH-LOC, meaning the individual is eligible to enroll in a full-benefit long-term care program. Two individuals were determined at a non-NH LOC and zero individuals were determined functionally ineligible. One "Notice of Delay" letter was mailed in September. January-September 2025, the ADRC is 208 of 208 in compliance with the KOI.

For September, 399 unique clients were served, meaning they received at least one unit of service. One unit of service is 15 minutes. January-September, the average is 399 unique clients served monthly.

September marketing and outreach included the following: (1) on September 11th, Dominic Wondolkowski presented to approx. 30 individuals of the WI. Retired Educators Association. The ADRC received a \$50 speaker fee deposited to the ADRC general fund; (2) Kris Draeger and Karla Nava had 64 citizen contacts at the Fort Atkinson Fiesta on Sept. 13th and (3) on Sept. 25th, Erika Holmes, Tonya Runyard and Dominic Wondolkowski presented at YOST (Young and Old Stick Together). 54 students from Lake Mills and Lakeside High Schools were in attendance. The students played bingo with the Lake Mills Senior bingo group. (4) Yvonne Torres and Karla Nava had 18 citizen contacts at the Lake Mills Wellness Resource Fair on 9/29/25.

Upcoming outreach and/or marketing events include:

10.10.25 9am-4pm. Veterans Block Party, American Legion Post 67, Lake Mills

Dementia Care Specialist Update

I, the Dementia Care Specialist, shared that in August, I had 17 client calls. During the month of September, I facilitated 5 support groups. The coalitions/committees/networking meetings that I supported this month were Wakeup Watertown, Watertown Networking Meeting, Cambridge Wellness Collaboration, Real Colors Training, Madison College Collaboration, Fall Prevention Event Meeting, Dementia Friendly Community Initiative. I manned a table at the National Night Out at Jefferson Middle School. I provided Dementia Friendly Business Training and Dementia Live Experience. I supported 3 Memory Cafés and attended the Bringing Hope & Light to the Dementia Journey Conference.

Tonya Runyard
Dementia Care Specialist

Nutrition Program Update:

ReBecca Schmidt reported:

In September the Senior Nutrition Program served 1994 Home Delivered Meals and 400 Congregate Meals.

Other updates:

- Current Route Waitlists were reviewed, currently there are 9 people on the waiting list.
- Jackie Unke left her Site Manager Position as of 10/31/2025.
 - This position will be posted soon.
 - Coverage is in place through November at this time.

Transportation Program Update:

Mobility Manager Michael Hansen reported:

Ridership for the ADRC of Jefferson County Driver/Escort Service in September 2025 totaled 994 one-way rides. There were 26 new riders and 147 unique clients served.

Transportation KOI: KOI 1: 95% of qualifying medical ride requests were met this month. All qualifying rides that followed policy criteria were completed, so this goal was achieved.

Key Updates:

- The last day trip was held October 1, visiting the Pabst Mansion in Milwaukee.
- The final day trip of the year will be on November 5, to the Bobblehead Museum in Milwaukee.
- Work is underway on the 2025 State 85.21 Specialized Transportation Grant, due at the end of December.
- Plans are in progress to purchase a side-loading 2025 Chrysler Voyager WC Van to replace Vehicle 58, funded through the 2025 5310 Grant. We're currently waiting for WisDOT's next steps in the process.

A new Copay Waiver applicant scoring system was reviewed that assigns points based on financial and transportation hardship. Higher scores show greater need for free rides. Applicants earn points for low income, high expenses, limited savings, permanent disabilities, ongoing medical treatments, or lack of reliable transportation. This system promotes fairness and transparency by using measurable criteria, prioritizes the most vulnerable clients, and improves accountability with clear data. It's also flexible, allowing point values or thresholds to be updated as community needs change. The Advisory Board approved the scoring system, with plans for annual review.

Our 2026 Transportation Projects & WI State 85.21 Grant Application was reviewed. Jefferson County has an 85.21 Annual Allocation of \$228,147 from WisDOT based on county population. We are proposing 7 Transportation Projects for 2026 including: Driver Escort / Volunteer Program, Senior Dining Transportation Program, Later Weekday Evenings & Weekend Service Hours, Day Trip Project, Shopping Van Service, 3rd Party Wheelchair Accessible Transportation, and a Public Taxi Transportation Program. Total proposed expenditures is \$607,020. Funding Sources will be as follows: 85.21 Grant of \$228,147 from WisDOT, Jefferson County local match of \$222,507, 5310 Grant of \$90,203, \$25,000 in passenger revenue. The Advisory Board approved forwarding the 2026 Transportation plan to the Human Services Board for final approval.

Discussion on Items for next agenda:

Budgets

Remarks:

None.

Adjourn: Mary Roberts made a motion to adjourn the meeting; Katie Dixon seconded. Motion carried. The meeting was adjourned at 1:44 pm.

Respectfully submitted,
ReBecca Schmidt

ADRC Division Manager

Program	Program Manager	2025 KOI	August	September
Dementia Care Specialist	Tonya Runyard	Offer Powerful Tools for Caregivers, SAVVY Caregiver, Time Slips, Dementia Live and Music & Memory, Boost Your Brain & Memory	5/6	5/6
Family Caregiver Support Specialist	Kim Herman	Provide 2 educational opportunities/trainings throughout the year.	1/2	1/2
Senior Nutrition Program	ReBecca Schmidt	Complete home assessment within 14 days of participant requesting home delivered meals	Met	Met
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence -Based Health Promotion Disease Prevention Programs in 2025.	Met 6/6	Met 6/6

Program	Program Manager	2025 KOI	August	September
Elder Benefit Specialist	Emma Borck Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	Met 9/9	Met 9/9
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	Met 9/9	Met 9/9
ADRC	Dominic Wondolkowski	100% of all long-term care functional screens must be determined no later that 30 days from the date the ADRC receives a request or expression of interest	Met 26/26	Met 20/20
Transportation Services	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met